

For online help with the website, please click on the button on bottom left of the screen called 'need help?'. You can now enter a keyword here and have various tutorials available. For example, creating a page, type in 'page' and various walkthrough's and videos will be available.

For an even more in depth look at how things work, please click on the **'e4education Help & Support Website'** in that same 'need help?' window.

Please click on 'knowledge base' and select CMS version 4.5 on the right. Here you can find detailed ways of doing all the general bits on the site.

After you accessed the help website from your website, you can click on these links for the most often used functions:

- <https://help.e4education.co.uk/getting-started>
- <https://help.e4education.co.uk/editor-ribbon>
- <https://help.e4education.co.uk/page/?title=Images&pid=63>
- <https://help.e4education.co.uk/create-content/templates>
- <https://help.e4education.co.uk/editor/tables>
- <https://help.e4education.co.uk/page/?title=Custom+Fields&pid=90> (for friendly URLs)
- <https://help.e4education.co.uk/page/?title=Sitemap+View&pid=73>
- <https://help.e4education.co.uk/user-manager> (check with Grant as you may not need to create accounts)
- <https://help.e4education.co.uk/form-survey-poll>
- <https://help.e4education.co.uk/page/?title=Hiding+a+page&pid=134> (archiving and publishing)
- <https://help.e4education.co.uk/file-manager> (Uploading Images to the slideshow folder & cropping to fit)

Obviously if you get stuck, please do submit a support ticket via email ([support@e4education.co.uk](mailto:support@e4education.co.uk)) or call us on 03453 191 039!